

led2serveU INTERNSHIP APPLICATION

Please complete the following questions:

Legal Name (as it appears on your passport): _____

Birthdate: _____

Gender: _____

Current college or university (if applicable): _____

Major (and minors, if any): _____

Current employer or occupation (if applicable): _____

Address: _____

Phone number: _____

Email address: _____

Person to contact in case of emergency: _____

Emergency Contact Phone: _____

Emergency Contact Email: _____

Anticipated internship start date: _____ End date: _____

Flight information (if available)

Day and date: _____ Airline : _____

Flight Number: _____ Arrival time: _____

Airport pick up (circle one): YES NO

Languages:

How many years of formal Spanish or German language training have you had? _____

Where and when? _____

Have you ever studied/traveled/lived in a Spanish or German speaking country? _____

Where and when? _____

What other languages do you speak? _____

What is your current Spanish or German language level?

None () Beginner () Intermediate () Advanced () Fluent ()

Some Spanish or German may be necessary for internship placements. It is recommended for some interns to take a short, intensive class prior to starting their internship or to reinforce their language skills necessary to complete this internship.

Your answers to the following questions will help us to begin your placement process. Please provide us with as much relevant information as possible.

Please state your reasons for wanting to participate in the led2serveU internship program:

What skills/past experience will you bring to your internship? _____

What disciplines would you prefer to work in (select no more than two):

Health _____ Health education _____ Education _____ English _____
Disabled children _____ Disabled adults _____ Elderly _____ Agriculture _____
Economics _____ Marketing _____ Tourism/Ecotourism _____
Children _____ Research _____ Business _____ Computers _____
Human rights _____ Health Care _____ Social Work _____ Environment _____
Natural Resources _____ National parks _____ Other (please specify) _____

Why are you interested in working in these disciplines?

Why do you feel you are qualified to work in these disciplines?

Do you have any previous experience in these disciplines (professional, academic or other internships)?

Describe the type of work you imagine doing in Costa Rica and why you have chosen this internship program. Please attach this as a 750 word essay.

Highest Education Level: _____

Work experience: _____

Other skills: _____

Hobbies and interests:

Do you have any health/medical problems (food restrictions, special medications, physical limitations or other special needs)? If so, please explain below.

Housing:

Please describe your housing preferences: (for example; host housing, no pets, hotel, private room, shared room, etc.)

TERMS AND CONDITIONS

Application and Payment Process:

After receiving your signed application and two letters of recommendation, we will begin the application review process. Upon careful review of your application, we will notify you if you have been accepted for a led2serveU internship. This process usually takes one week to ten days.

Upon acceptance to the led2serveU internship program, you will receive an invoice for your \$500.00 non-refundable deposit.

We cannot begin the official placement process until we have received your deposit; as this demonstrates a guarantee of your participation in the program.

Complete payment is due 45 days prior to your arrival in-country. This may be paid by check, wire or on-line (with additional fee using PayPal).

INTERN RESPONSIBILITIES AND EXPECTATIONS

Interns who do not display appropriate behavior, fail to comply with the led2serve code of conduct or do not fulfill contracted responsibilities will be dismissed without reimbursement.

Airfare to and from the United States is at the expense of the intern.

Interns agree to serve the full amount of time which they have registered. No changes to programs are permitted once the program has begun.

All interns are required to have medical and travel insurance. Additional travel insurance can be purchased. It is recommended that interns purchase international traveler and medical insurance.

led2serve is not liable for any loss, illness or injury while you are in Costa Rica or Germany.

I have read and agree with the general terms as stated in this waiver of liability (initial here)_____

I have read and I agree to all the above TERMS AND CONDITIONS and will complete the background check consent found on the led2serve website.

Signature **Date**

Please attach the following with your application:

___ signed led2serve waiver of liability (found in the resource area of our website)

___ signed led2serve code of conduct (found in the resource area of our website)

___ 2 reference letters from non-relatives